



BRISCOE MANOR

WEDDINGS | CORPORATE | EVENTS



The serenity of natural beauty and the scene of classic romance

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WWW.BRISCOEMANOR.COM

Creating *extraordinary* experiences
with true Texas *elegance*.



Facility Capabilities

Briscoe Chapel: Up to 300 Guests for Ceremony

The Courtyard: Up to 200 Guests for Ceremony and 350 Guests for Cocktailing

The Lakeside: Up to 300 Guests for Ceremony

Facility Amenities

BRISCOE CHAPEL

- Guestbook/Gift Table
- Baby Grand Piano
- Altar Table
- Podium/Wireless Microphone (for Readers and/or Vocalist)
- Lapel Microphone for Officiant
- (7) Iron Lanterns for Window Sills (LED Candles included)
- Wooden Cross (+300)

LAKESIDE

- Tables for Guestbook/Gift, DJ & Water Station

THE COURTYARD

- For Cocktailing: (6) 36" Round Cocktail Tables
- For Cocktailing: Large Jenga and Cornhole
- For Ceremony: Tables for Guestbook/Gift, DJ & Water Station

GRAND FOYER

- Iron Easels
- Grand Bookshelf
- 60" Round Table

GRAND BALLROOM

- (40) 60" Round Tables
- (350) Chiavari Chairs
- (1) Iron Lantern Centerpiece per Table (LED candles included)
- (6) 6' Farm Tables
- 6' Tables (for Buffet, DJ, Dessert Station)
- Black Mats (for band if no stage is added)
- 48" Round Tables (Cake, Sweetheart)

Rental Includes

- 10 am access time
- 30 minute ceremony & 4 hour reception
- 1 hour of event breakdown
- Luxurious Bridal Suite with a Private Rose Garden Courtyard
- Entertaining Groomsman Lounge
- Indoor and Outdoor Ceremony Options
 - Briscoe Chapel
 - The Lakeside
 - The Courtyard
- Grand Ballroom
- Two Security Officers
- Use of Venue for Bridal/Engagement Photo session
- Ceremony Rehearsal

Venue Investment

Peak Months

Monday - Thursday | \$4,000*

Friday | \$6,500*

Saturday | \$10,000*

Sunday | \$6,000

Off-Peak Months:

Monday - Thursday | \$3,000*

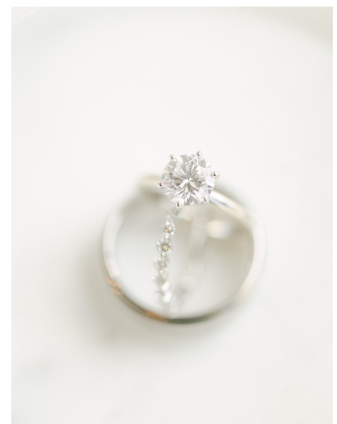
Friday | \$5,500*

Saturday | \$9,000*

Sunday | \$5,000

*Off-Peak Months include January, February, July & August.

*Pricing does not include 18% service fee, catering or beverage minimums.



Event Specialist

The Event Specialists will act as a liaison between the Client and the Venue to create an enhanced and positive experience with the property. We encourage each client to hire an outside Planner and/or Coordinator to guide them through the planning process and manage the Event or Wedding Day logistics.



Planning Details

Pre Event

- Create floor plan
- Provide list of Preferred Vendors
- Review and confirm timeline created by Clients or by their outside Planner and/or Coordinator
- Schedule Ceremony Rehearsal time
- Facilitate 2 meetings at the Venue - final meeting will be held no later than 30 days prior to Event

Day of Event

- Manage the Venue's rental items added for event
 - Set out small personal items (guestbook, engagement photos, special toasting flutes)
- *Personal items list must be provided by Client and approved by Event Specialist in final meeting.

Our Mission

The staff at Briscoe Manor is dedicated to ensuring that every celebration exceeds all expectations. Offering personalized service and numerous amenities, our experienced Event Specialists ensure that your event is seamless and gorgeous as you imagined.



Food & Beverage Services

Minimum Expenditure for Catering Services:

Monday-Thursday | \$3,500

Friday | \$6,000

Saturday | \$7,500

Sunday | \$5,000

Minimum Expenditure for Bar Services:

Monday-Thursday | \$1,000

Friday | \$1,500

Saturday | \$2,000

Sunday | \$1,500

- All Food and Beverage Services will be provided in-house through The Manor Kitchen and Foster Services via separate agreements.
- Thirty days after booking Briscoe Manor, 50% of the catering proposal & 50% of the beverage proposal is due.
- No outside alcohol permitted on the property for any occasion, the only outside caterer permitted is Aga's Restaurant & Catering.

Booking & Reservation Deposit

To secure an Event date, a 50% deposit of the Venue rental cost and a signed Facility License & Rental Agreement is required. Initial deposit is made with cash, check or cashier's check. A \$1,000 damage deposit will be due no later than 30 days prior to Event.

Preferred Vendor Information

- An Event Specialist will provide you with the Preferred Vendor List.
- All outside Vendors must be approved and sign Waiver Forms (provided by Briscoe Manor's Facility License & Rental Agreement) at least 30 days prior to Event.
- Chairs for outdoor Ceremonies and all staging needs must be rented through Briscoe Manor and are an additional charge to the Client.
- Briscoe Manor does not have a sound system available. Selected Entertainment Vendor must provide equipment.
- All outside Vendors must be licensed and insured.



This is where your love story begins - Briscoe Manor

Beyond Magical.

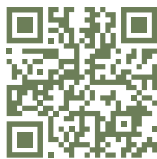


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